

Minutes
Community Development Steering Committee Meeting
Tuesday, August 16, 2016 – 5:30 p.m.
City 3, 801 Texas, El Paso, Texas 79901
Thurmon Conference Room - Basement

Members Present

Jonathan Macias
Steve Nordberg
Ismael Olivas
Annette Stone
Sudy Todd
Deborah Torres
Carol Trujillo

Members Absent

Thurman Reynolds
Alice Rosas

Late Arrivals

None

Early Departures

Sudy Todd at 7:47 p.m.

Staff Present

Veronica Soto, Director
Arturo Rubio, Housing Program Manager
Rhoda Tillman, CDBG Contract Administrator
Sandra Pellegrini, Housing Relocation Officer
Rudy Reyes, Senior Grant Planner
Raquel Garcia, Grant Planner
Kevin Pitts, Grant Planner
Monica Vela, Grant Planner
Roxanne Varela, Grant Planner

A G E N D A

Discussion and Action on:

1. Call to Order – Ismael Olivas, Chairperson
2. Discussion and Action on Steering Committee Absences – Ismael Olivas, Chairperson
3. Approval of Steering Committee Minutes of March 29, 2016 – Ismael Olivas, Chairperson
4. Discussion and Recommendation on Overall Policies and Procedures for the Planning Process for the 43rd Year (FY 2017-2018) Community Development Block Grant (CDBG) Program, the FY 2017-2018 Emergency Solutions Grant (ESG) Program and the FY 2017-2018 Housing Opportunities for Persons with AIDS (HOPWA) Program
 - A. Letter of Intent – CDBG, ESG & HOPWA
 - B. CDBG Public Services
 - C. Fair Housing (\$25,000 Competitive Set-Aside)
 - D. City Departments
 - E. Microenterprise Technical Assistance (\$90,000 Competitive Set-Aside)
 - F. Volunteer Housing Rehabilitation

- G. Citizen Request Form
- H. Emergency Solutions Grant (ESG)
- I. Housing Opportunities for Persons with AIDS (HOPWA)
- J. Planning Schedule

5. Adjournment

Item 1: Call to order

Ismael Olivas, Chair, called the meeting to order at 5:35 p.m.

Item 2: Steering Committee Absences – Ismael Olivas, Chairperson

A motion was made by Sudy Todd, seconded by Jonathan Macias and unanimously passed to excuse Thurman Reynolds and Alice Rosas.

AYES: Mr. Macias, Mr. Nordberg, Ms. Stone, Ms. Todd, Ms. Torres, Ms. Trujillo

NAYS: None

Absence: Mr. Reynolds and Ms. Rosas

Item 3: Approval of Steering Committee Minutes of March 29, 2016 –Ismael Olivas, Chairperson

A motion was made by Sudy Todd, seconded by Annette Stone and unanimously passed to approve the minutes of March 29 as presented.

AYES: Mr. Macias, Mr. Nordberg, Ms. Stone, Ms. Todd, Ms. Torres, Ms. Trujillo

NAYS: None

Absence: Mr. Reynolds and Ms. Rosas

Item 4: Discussion and Recommendation on Overall Policies and Procedures for the Planning Process for the 43rd Year (FY 2017-2018) Community Development Block Grant (CDBG) Program, the FY 2017-2018 Emergency Solutions Grant (ESG) Program and the FY 2017-2018 Housing Opportunities for Persons with AIDS (HOPWA) Program

A motion was made by Annette Stone, seconded by Jonathan Macias and unanimously passed to vote on all recommendations as one.

AYES: Mr. Macias, Mr. Nordberg, Ms. Stone, Ms. Torres, Ms. Trujillo

NAYS: None

Absence: Mr. Reynolds, Ms. Rosas and Ms. Todd

A motion was made by Steve Nordberg, seconded by Jonathan Macias and unanimously passed to approve the recommendations as presented by staff with the following changes:

The Steering Committee would like to approve the members of the public service review teams.

Add 311 and El Paso Water Utilities contact information to the Citizen Request form.

Change the Allocation of the Emergency Shelter Grant (ESG) – if no application is received for street outreach, the funds will be allocated to homeless shelter.

Item 6: Adjournment

The meeting was adjourned at 8:01 p.m.